



PREMIER PAYROLL & HR SOLUTIONS

1320 Medical Park Dr. Fort Wayne, IN 46825 (260) 471-4661 FAX (260) 482-8262

New Hire - Status Change Notice

New Employees: Complete information in full

Changes: Complete only name and the information that has changed

Company Name _____ Co# _____ Date _____

Employee Name: _____

Address: _____
Street City State Zip Code

Email Address _____

Social Security # _____ Department: _____

Hourly Rate _____ Salary _____

Birth Date: _____ Start Date: _____ Termination Date: _____

M = Married, S = Single: _____

of Dependents Claimed: Federal _____ State _____

Additional Withholding (\$): Federal _____ State _____

Other Deductions to be taken : Name _____ Amount _____

Name _____ Amount _____

Name _____ Amount _____